

# INSTRUCTIONS FOR PREPARATION OF MANUSCRIPTS TO BE PUBLISHED IN EXTENSO IN BOSNIAN JOURNAL OF BASIC MEDICAL SCIENCES

**SUBMISSION:** Only papers written in correct English are considered. Manuscripts must be typewritten in triplicate (with three sets of illustrations of which one is an original), double spaced on one side of the paper with a 2.5 cm wide margin on top, bottom and both sides, accompanied by the identical file on a diskette. Full-length **articles** should not exceed 8 printed pages (4400 words including tables and references, or about 20 typewritten double-spaced 8 1/2" x 11" sheets, with wide left-hand margins). Please include the word count on cover letter and title page of manuscript. Subject matter should be organized under suitable headings and subheadings such as Abstract, Introduction, Materials and Methods, Results, Discussion, Conclusion and References.

**ORIGINAL RESEARCH PAPERS:** Submitted manuscripts should be fully documented reports of original research. They must contain significant and original observations to be critically evaluated.

**SHORT COMMUNICATIONS:** These manuscripts should not exceed 2 printed pages (i.e. 5 manuscript pages), including an abstract essential references and not more 3 tables or figures. Short communications should represent complete, original studies and should be arranged in the same way as full length manuscripts.

**LEADING ARTICLES AND EDITORIALS** are solicited by the Editorial Board with the aim to bring to the general readership pressing topics in life sciences and related environmental and bioethical dilemmas.

**REVIEW ARTICLES AND VIEWPOINTS:** Authors who wish to contribute a manuscript to this category are encouraged to contact the Editor-in-Chief. Reviews should be focused on topics of current interest. View-points should offer a more personalized perspective on a topic that will be of interest to the general readership. All contributions to those categories will be subject to editorial review.

**COMMENTARIES AND LETTERS** to the Editor concerning work published in the journal may also be submitted. They should not exceed 2 manuscript pages including one table or figures.

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One of the criteria considered in reviewing manuscripts is the proper treatment of animals. In particular, the use of painful or otherwise noxious stimuli must be carefully and thoroughly justified. Papers that do not meet these criteria will not be accepted for publication.

## GENERAL REQUIREMENTS FOR PREPARATION OF MANUSCRIPTS

FIRST PAGE - A concise but informative full title of the article. Avoid abbreviations and colloquialisms.

SECOND PAGE - Name(s) of author(s). Write first names in full. Complete address of the laboratory (institution) for each author (i.e., department, section or unit of an institution, hospital or organization, city, state and/or country where it is located). Corresponding author should be designated with an asterisk.

THIRD PAGE - footnotes to the title, if any. List of any non-standard abbreviations.

FOURTH PAGE - An **Abstract** (no more than 250 words) should be a factual condensation of the entire work including a statement of its purpose, a clear description of the findings and finally a concise presentation of conclusions.

**Key words:** A maximum of 6 key words or short phrases suitable for indexing should be supplied.

## CONTENT OF MANUSCRIPT

Number the remaining pages consecutively and type the author's(s) last name(s) at the top of each page.

Keep the Introduction brief, stating clearly the purpose of the article and its relation to other papers on the same subject. Do not give an extensive review of literature.

Provide enough information in the **Materials and Methods** section to enable other investigators to repeat the experiments. Also, note that all research described in submitted publication involving human subjects and material derived from human subjects complied with ethical principles outlined in **World Medical Association Declaration of Helsinki** - Ethical Principles for Medical Research Involving Human Subjects (initiated in June 1964, amended in October 1975; October 1983; September 1989; October 1996; October 2000).

Report **Results** clearly and concisely. Do not present the same results in tables and illustrations. Exceptionally, results and discussion can be combined in a single section. Data should be expressed in SI units.

In the **Discussion** interpret the results, state their meaning and draw conclusions. Do not simply repeat the results.

The **Conclusion(s)** state(s) the significance of the results.  
Start each section on a separate sheet.

## EDITORIAL STYLE

Arabic numerals should be used for weights, measures, percentages and degrees of temperature. Weights and measures should be abbreviated according to the International System of Units: kg, g, mg, µg, mmol, µmol; m, cm, mm, µm, nm, Å, cm<sup>2</sup>, ml, µl; M, mM, µM, nM; N; h, min, s, ms, µs. Use % after numerals throughout. Give generic names of all pharmaceutical preparations. Give the manufacturer's name and address (in parentheses) following names of any instruments or equipment cited by brand name. Please use third person tense. Manuscripts not adhering to Instructions may be returned to author.

## SUPPLEMENTS TO MANUSCRIPT

FOOTNOTES: Avoid footnotes

TABLES AND ILLUSTRATION(S): Tables and illustrations (both numbered in Arabic numerals) should be prepared on separate sheets. Tables require a heading, and figures a legend. Only good drawings and original photographs can be accepted: negatives or photocopies cannot be used. On the back of each illustration, indicate its number, the author's name, and "top".

Each table should be titled, numbered (with Arabic numerals), and typed on a separate page. Only standard, universally understood abbreviations should be used. Authors should prepare tabular material in an easily readable form, eliminating tables presenting information that can easily be incorporated into the text. *Tables should be referred to* in the text as "Table 1." etc. and approximate position indicated.

Colour illustrations are reproduced at the author's expense. Each table and illustration must have all the necessary information to be understood independently of the text.

Submit a drawing twice the final size. Lettering and identifying marks should be clear and eligible after reduction. We prefer either an original drawing in India ink on white drawing or tracing paper or an electronic printout. Submit glossy prints of good quality. Write lightly in pencil the author's name and figure number (indicate top) on the back of each illustration. *Figures should be referred to in the text* as "Figure 1." etc. and approximate position should be indicated.

Please, note that art material (tables, drawings, graphs, photographs) has to be submitted separately from the text, numbered and with the text appearing on it. The preferably resolution of the illustration (for the electronic version) should be 250 lines/inch and the size should be adjusted to the size of the Journal, otherwise the illustrations might be illegible; JPG format of illustrations is recommended. Figures must be stored on the disk in a separate file.

ABBREVIATIONS: Introduce an abbreviation only when the same term occurs three or more times.

REFERENCES: References are to be cited on a separate page at the end of the article, numbered *consecutively in the order in which they are mentioned in the text*, and marked by Arabic numerals in round brackets. A citation in the text is marked by the reference related number. All authors are mentioned, if six or less, while if more than six, only three first ones are cited adding et al. Type references on a separate sheet. Cite in sequence authors names and initials, title of article, name of journal, year of publication, volume number of journal, and first and last pages (*Vancouver style*).

The surnames of the authors followed by initials should be given. There should be no punctuation other than commas to separate the authors.

*Abbreviate journal titles* according to the International List of Periodical Title Word Abbreviations, Current Contents or according to Index Medicus. Material submitted for publication but not yet accepted should be noted as unpublished data and not included in the reference list.

Text references should be indicated by Arabic numerals in round brackets: "the incidence is similar to that in other reports (1,2,3). Davies et al. (4) have reported ..." To avoid any delays in the editing process, authors must make every effort to see that each reference is correct and complete. Incomplete references will be returned to the principal author for completion before the manuscript is edited.

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- (1) Lucin P., Jonjić S. Cytomegalovirus replication cycle. An overview. *Period. Biol.* 1995; 97: 13-26.
- (2) Vellacott I.D., Cooke E.J.A., James C.E. Nausea and vomiting in early pregnancy. *Int. J. Gynecol. Obstet.* 1988; 27: 57–59.

EXAMPLE FOR BOOK CITATION:

- (3) Huković S., Potkonjak D., Zulić I. *Opšta i specijalna farmakologija sa toksikologijom*, Svjetlost, Sarajevo, 1988

EXAMPLE FOR BOOK CHAPTER CITATION:

- (4) Disaia P.J., Creasman W.T. Invasive cancer of the vulva In: Disaia P.J., Creasman W.T., editors, *Clinical Gynecologic Oncology*. St. Louis: C.V. Mosby. 1984; pp.: 214–219.

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